

# Request form for exhibit space

To book a stand please complete and return this form highlighting your preferred stand number and the amount of space that you require. We will then send you a formal contract which must be signed and returned to Intelligent Exhibitions Ltd. At this stage your booking will be confirmed.



National Oceanography Centre, Southampton, UK  
9 - 11 April 2013 [www.oceanbusiness.com](http://www.oceanbusiness.com)

## 1. EXHIBITOR

Company:   
Name:   
Position/Job Title:   
Address:   
City:   
County/State:  Postcode/Zip:   
Country:   
Tel:   
Email:

Website:   
VAT No:

### MAIN STAND CO-ORDINATOR

Person we should liaise with regarding the details of your stand

Name:   
Position/Job Title:   
Tel:   
Email:

## 2. EXHIBIT STAND OPTIONS

### Option A – Exhibit Space Only

Just the space marked out to the dimensions booked – does not include any walls or carpets and is not suitable for basic pop up stands. Suitable for companies that will hire a stand contractor to specifically design their stand.

Please reserve  m<sup>2</sup> of Exhibit Space Only

- Regular Rate @ £330/m<sup>2</sup> (excluding VAT)  
 AMSI Members Rate @ £290/m<sup>2</sup> (excluding VAT)

Total Fee A £

If available, my preferred stand number is

### Option B – Shell Scheme Stands

The shell scheme stand includes exhibit space plus hard walls, carpets, lights and fascia board with company name. It does not include electricity, which can be ordered separately. Suitable for putting basic pop up stands within.

Please reserve  m<sup>2</sup> of Shell Scheme Exhibit Space

- Regular Rate @ £376/m<sup>2</sup> (excluding VAT)  
 AMSI Members Rate @ £336/m<sup>2</sup> (excluding VAT)

Total Fee B £

If available, my preferred stand number is

*\*Please note: Exhibitors are eligible for the Association of Maritime Scientific Industries (AMSI) discounted rates on the basis that they are members either at time of booking or within three months of booking*

## 3. TRAINING AND DEMONSTRATION AT OCEAN BUSINESS 2013

A limited number of complimentary in-classroom one hour training sessions will be available on a first come, first served basis. These hours will be allocated based on the date that the 'Request for exhibit space' form was received. If you are interested in obtaining one of these hours please tick the appropriate box below and return your form to us as soon as possible.

**Are you interested in using your complimentary in-classroom training hour?**

- Yes  No

**Are you interested in purchasing any additional training and demonstration hours at Ocean Business 2013?**

- Yes  No

### ADDITIONAL HOURS

**If yes, are you interested in purchasing additional:**

- Classroom Hours  Dockside Hours  
 Test Tank Hours  Vessel Hours  
 For vessel hours will you bring your own vessel

*For information on training and demonstrations please go to [www.oceanbusiness.com](http://www.oceanbusiness.com) A separate contract will be sent to all companies wishing to participate in the training programme.*

## 4. PAYMENT TERMS

25% of the Exhibit Stand will be invoiced once your booking has been confirmed.  
An additional 35% will be invoiced from 1st April 2012 and the final 40% will be invoiced from 1st December 2012.

Signature:

Date submitted:  /  /